

**ALEXANDRIA TOWNSHIP COMMITTEE**  
**2014 Re- Organization Meeting**  
**MINUTES**  
**January 2, 2014**

This meeting was advertised in the Hunterdon County Democrat, and notice posted in the Alexandria Township Municipal Offices and the Township website ([www.alexandria-nj.us](http://www.alexandria-nj.us)) as required by the Open Public Meetings Act.

Meeting called to order by Township Clerk, Michele Bobrowski at 7:12PM

**ROLL CALL:** Committeeman Swift, Committeeman Plumer, Committeeman Abraham were present.

**FLAG SALUTE:**

- Township Clerk, Michele Bobrowski administered the Oath of Office to Committeeman Swift for a 3-year term.
- Township Clerk, Michele Bobrowski called for a nomination for Mayor

Comm. Plumer made a motion, seconded by Comm. Swift to nominate Comm. Abraham for the Mayors seat for 2014. **Roll Call: Comm. Swift, yes; Comm. Plumer, yes; Comm. Abraham, abstained.** Mayor Abraham presided over the remainder of meeting.

- Mayor Abraham made the following appointments:

Deputy Mayor	Comm. Harry Swift
Health Chairman	Comm. Gabe Plumer
Road Chairman	Comm. Harry Swift

**VARIOUS APPOINTMENTS BY THE TOWNSHIP COMMITTEE**

**PLEASE NOTE:**

An Electronic Copy of the Employee Manual will be sent to all appointees. Within 60 days appointees must sign the receipt page and return to Clerk as well as watch the Harassment Video supplied by the insurance company, and sign notification with the Clerk that they have watched the required media.

**Agricultural/Open Space Advisory**

**Committee:**

Floyd	Evans
Term Expires 12/31/2014	
William	Fritsche
Term Expires 12/31/2014	
Fran	Daley
Term Expires 12/31/2014	
Jim	Pauch
Term Expires 12/31/2014	
Gabe	Sipos
Term Expires 12/31/2014	

**Board of Adjustment:**

Tom	Aversa
Term Expires 12/31/2018	
Harry	Fuerstenberger
Term Expires 12/31/2018	
Frank	Hahola
Term Expires 12/31/2018	

**Environmental Commission:**

Michelle	Garay
Term Expires 12/31/2017	
Doug	Schmitt
Term Expires 12/31/2017	

**Historic Preservation Commission:**

Ken Doukas  
Term Expires 12/31/2017  
Mary Ann Lesko  
Term Expires 12/31/2017  
Marilyn Smith  
Term Expires 12/31/2017

**Planning Board:**

Phil Rochelle  
Term Expires 12/31/2018  
Aram Papazian  
Term Expires 12/31/2018  
Michael Giannone  
Term Expires 12/31/2014

**Park & Recreation Commission:**

Andrew Neibhur  
Term Expires 12/31/2019  
Scott Neal  
Term Expires 12/31/2019

**Emergency Management Coordinator:**

Jim Dimino  
Term Expires 12/31/2017

**Zoning Officer:**

Mike Mullin  
Term Expires 12/31/2014

**Representative to Joint Municipal Court:**

Paul Abraham  
Term Expires 12/31/2014  
Gabe Plumer  
Term Expires 12/31/2014

**SELF- INSURANCE FUND COMMISSIONER**

Michele Bobrowski.....1 year term

**PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)**

Michele Bobrowski .....1 year term

**DOG WARDEN**

Hunterdon Humane Animal Shelter, by Contract

**BOARD OF HEALTH**

Consisting of 2 Committeeman; Mayor and the Tax Assessor and Physician

Comm. Swift made a motion, seconded by Comm. Plumer to approve the Mayor's  
Appointments. **Roll Call: Comm. Swift, yes; Comm. Plumer, abstained; Mayor.  
Abraham, yes.**

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**ADDITIONAL APPOINTMENTS BY THE TOWNSHIP COMMITTEE**

**DESIGNATE OFFICIAL NEWSPAPER**

Hunterdon County Democrat  
Star Ledger – Alternate Daily  
Courier News –Alternate Daily  
Express Times-Alternate Daily  
Trenton Times-Alternate Daily

**SET DATE AND TIME FOR 2014 TOWNSHIP COMMITTEE MEETINGS**

Second Wednesday of each month at 7:35 PM

### **BANKS FOR DEPOSITORIES**

Fulton Bank (formerly Skylands Community Bank)

Bank of America

TD Bank

PNC Bank

Riegel Federal Credit Union

Hopewell Valley Bank

### **LOCATION FOR POSTING NOTICES**

Alexandria Township Municipal Office and Official Township website:

[www.alexandria-nj.us](http://www.alexandria-nj.us)

Comm. Swift made a motion, seconded by Comm. Plumer to approve the additional appointments by the Mayor. **Roll Call: Comm. Swift, yes; Comm. Plumer, yes; Mayor Abraham, yes.**

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### **ANNUAL RESOLUTIONS**

- Resolution 2014-001 Open Public Meetings Act \*
- Resolution 2014-002 Official Newspaper \*
- Resolution 2014-003 Notice of Meeting \*
- Resolution 2014-004 Social Security Agent \*
- Resolution 2014-005 Assessment Search Agent \*
- Resolution 2014-006 Tax Collector's Refund Policy \*
- Resolution 2014-007 Interest Rates on Delinquent Taxes \*
- Resolution 2014-008 Grace Period for Taxes \*
- Resolution 2014-009 Filing of Appeals \*
- Resolution 2014-010 Cash Management Plan \*
- Resolution 2014-011 Drug Free Work Place \*
- Resolution 2014-012 Civil Rights Policy \*

#### *\*Consent Agenda*

*All items listed with an asterisk "\*" are considered to be routine by the Township Committee and will be enacted by one motion. There will be no separate discussion of these items unless a Committee member or citizen requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.*

Comm. Plumer made a motion, seconded by Comm. Swift to approve the Annual Resolutions numbered 2014-001 through 2014-012. **Roll Call: Comm. Swift, yes; Comm. Plumer, yes; Mayor Abraham, yes.**

**RESOLUTION 2014-001 FOR ALEXANDRIA TOWNSHIP,  
COUNTY OF HUNTERDON, STATE OF NEW JERSEY  
RE: OPEN PUBLIC MEETINGS ACT**

**WHEREAS**, the Open Public Meetings Act (N.J.S. 10:4-6 et seq. hereinafter the "Act" provides for the giving of an annual notice by public bodies of a schedule of the succeeding year, including the location of each meeting to the extent it is known, and the time and date of each meeting; and

**WHEREAS**, the Act authorizes a public body to make certain other determinations and to take certain other actions in conformance therewith;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Alexandria, County of Hunterdon, State of New Jersey, as follows:

1. Regular meetings of the Township Committee shall be held during the 2014 calendar year on the second Wednesday of each month immediately following the Alexandria Township Board of Health meeting at the Alexandria Middle School, 557 County Road 513, Pittstown, New Jersey, unless rescheduled in conformity with the said Act, provided that any such meetings which fall on a New Jersey legal holiday shall be rescheduled to the next regular business day at the same time and place.

2. The following newspapers are hereby designated as the newspapers to receive any and all notices required or permitted to be given under the Act including but not limited to the Annual Notice of regular meetings or any revision thereto, 48 hour notice of any special meeting and notice of any emergency meeting for which prior adequate notice was not provided:

a. The *Hunterdon County Democrat* which is hereby determined to be the newspaper, which has the greatest likelihood of informing the public within this municipality of meetings of this public body.

3. The following newspaper is hereby designated as an alternate newspaper to receive any of the notices described in paragraph 2 above in the event that either of the newspapers designated in paragraph 2 shall be unavailable to receive or publish such notices within the time requirements of the Act due to weekly publishing schedules;

a. The *Star Ledger* which is hereby determined to be the alternate newspaper which has the greatest likelihood of informing the public of this municipality of meetings of this public body and may be utilized when necessary to receive such notices in order to conform to the maximum extent possible with the time and notice requirements of the Act.

b. The *Express Times* which is hereby determined to be the alternate newspaper which has the greatest likelihood of informing the public of this municipality of meetings of this public body and may be utilized when necessary to receive such notices in order to conform to the maximum extent possible with the time and notice requirements of the Act.

c. The *Trenton Times* which is hereby determined to be the alternate newspaper which has the greatest likelihood of informing the public of this municipality of meetings of this public body and may be utilized when necessary to receive such notices in order to conform to the maximum extent possible with the time and notice requirements of the Act.

d. The *Courier News* which is hereby determined to be the alternate newspaper which has the greatest likelihood of informing the public of this municipality of meetings of this public body and may be utilized when necessary to receive such notices in order to conform to the maximum extent possible with the time and notice requirements of the Act.

4. The following fees are hereby fixed to cover the costs of providing and mailing to a person requesting copies of any notice pursuant to Section 14 of the Act, which fees shall be prepaid by such persons:

#### ***OPEN PUBLIC MEETINGS ACT***

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a. To receive by mail any one copy of any annual notice of regular meetings or revision thereto described in Section 13 of the Act, or any one 48 hour advance written notice described in Subsection 3-d of the Act of any regular, special or rescheduled or emergency meeting of this body, **the sum of \$1.00.**

b. To receive written advance notice of all of the meetings of this public body within the time prescribed by Subsection 3-d of the Act up to and including December 31, 2014, **the sum of \$50.00.**

5. This public body shall keep reasonably comprehensible minutes of all of its meetings showing the time and place, the members present, the subjects considered, the actions taken, the vote of each member, and any other information required to be shown in the minutes by law, which shall be promptly available to the public to the extent that making such matters public shall not be inconsistent with Section 7 of the Open Public Meetings Act. (R.S. 10:4-12).

a. The fee to receive by mail or in person, any one copy of any official minutes of any regular or special open meeting or any revision thereto shall be **the sum of \$3.00.**

b. The fee to receive by mail or in person one copy of all the official minutes of all of the regular and special meetings of this public body shall be **the sum of \$75.00 per year.**

6. Copies of the attached Annual Notice shall be provided as follows:

a. Posted and maintained throughout the calendar year on the public bulletin board, at the Township Municipal offices, located at 782 Frenchtown Rd, Milford NJ 08848.

b. Mailed or hand delivered to the newspapers designated in Paragraph 2 hereof.

c. Posted on the Township website: [www.alexandria-nj.us](http://www.alexandria-nj.us)

d. Filed with the Clerk of the Municipality.

e. Mailed or hand delivered to any person so requesting in accordance with Paragraph 4 hereof.

\_\_\_\_\_  
Paul Abraham, Mayor

Attest: January 2, 2014

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Michele Bobrowski, RMC, Township Clerk

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**RESOLUTION 2014-002 FOR THE TOWNSHIP OF ALEXANDRIA, COUNTY  
OF HUNTERDON, STATE OF NEW JERSEY,  
DESIGNATING THE OFFICIAL NEWSPAPER FOR 2014**

**BE IT RESOLVED** that *The Hunterdon County Democrat*, a newspaper published and printed in the County of Hunterdon and circulating in the County of Hunterdon, is hereby designated as the official newspaper of the Township of Alexandria pursuant to N.J.S. 40:53-1, for publication of all official notices required by law during the calendar year 2014.

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Paul Abraham, Mayor

Attest: January 2, 2014

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Michele Bobrowski, RMC, Township Clerk

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**RESOLUTION 2014-003 FOR THE TOWNSHIP OF ALEXANDRIA,  
COUNTY OF HUNTERDON, STATE OF NEW JERSEY, ANNUAL  
NOTICE OF REGULAR MEETINGS FOR THE ALEXANDRIA  
TOWNSHIP COMMITTEE**

**PLEASE TAKE NOTICE** that the regular meetings of the Alexandria Township Committee shall be held during the 2014 calendar year on the second Wednesday of each

month, immediately following the Alexandria Township Board of Health Meeting at 7:30 PM, at the Alexandria Middle School, 557 County Road 513, Pittstown, New Jersey, unless rescheduled in conformity with the Open Public Meetings Act.

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Paul Abraham, Mayor

Attest: January 2, 2014

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Michele Bobrowski, RMC, Township Clerk

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**RESOLUTION 2014-004 FOR THE TOWNSHIP OF ALEXANDRIA, COUNTY  
OF HUNTERDON, STATE OF NEW JERSEY TO APPOINT A CERTIFIED  
SOCIAL SECURITY AGENT FOR 2014**

**WHEREAS**, it is required by the Statutes of New Jersey that an agent be appointed and certified for receiving moneys and preparing the necessary forms for Social Security and pensions for employees for the Township of Alexandria;

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Alexandria appoints: **Edward P. Rees, C.F.O.** as certified agent to prepare all necessary forms for Social Security and pension payments is hereby confirmed, and he shall be authorized to receive payments on behalf of the Township of Alexandria for both the State of New Jersey and the Federal Government during the calendar year 2014.

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Paul Abraham, Mayor

Attest: January 2, 2014

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Michele Bobrowski, RMC, Township Clerk

**RESOLUTION 2014-005 FOR THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY TO DESIGNATE A CERTIFIED AGENT FOR TAX AND ASSESSMENT SEARCHES FOR 2014**

**WHEREAS**, N.J.S.A. 54:5-11 requires that the governing body of a Municipality designate by Resolution a bonded official of the Municipality to certify Tax and Assessment Searches for all other unpaid Municipal liens and;

**WHEREAS**, (State Law) further requires that a salary be paid to such person or persons for services rendered in connection with such searches;

**NOW, THEREFORE BE IT RESOLVED THAT**

1. Donna Griffiths, Township Tax Collector, be, and is hereby designated to certify Tax Searches for the Township of Alexandria during the year 2014.

2. Donna Griffiths, Township Tax Collector, be, and is hereby designated to certify Assessment Searches for all other unpaid liens for the Township of Alexandria during the year 2014.

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Paul Abraham, Mayor

Attest: January 2, 2014

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Michele Bobrowski, RMC, Township Clerk

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**RESOLUTION 2014-006 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY AUTHORIZING THE TAX COLLECTOR'S 2014 REFUND POLICY**

**WHEREAS**, N.J.S.A. 40A:5-17 allows for the cancellation of property tax refunds or delinquent amounts in the amounts of less than ten dollars (\$10.00); and

**WHEREAS**, the governing body may authorize a municipal employee chosen by said body to process, without further action on their part, any cancellation of property tax refunds or delinquencies of less than ten dollars (\$10.00)

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Committee of the Township of Alexandria, County of Hunterdon, State of New Jersey, hereby authorize the Tax Collector to cancel said tax amounts as deemed necessary.

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution be forwarded to the Tax Collector, Township Finance Officer and Township Auditor.

\_\_\_\_\_  
Paul Abraham, Mayor

Attest: January 2, 2014

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Michele Bobrowski, RMC, Township Clerk

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**RESOLUTION 2014-007 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF  
HUNTERDON, STATE OF NEW JERSEY FIXING INTEREST RATES  
ON DELINQUENT TAXES FOR CALENDAR YEAR 2014**

**BE IT RESOLVED** that pursuant to N.J.S.A. 54:4-67, the Township Committee of the Township of Alexandria, County of Hunterdon and State of New Jersey hereby fixes the rate of interest to be charged on delinquent taxes at the rate of eight (8%) per cent per annum on the first One Thousand, Five Hundred (\$1,500.00) Dollars of delinquency and eighteen (18%) per cent per annum on any amount in excess of One Thousand, Five Hundred (\$1,500.00) Dollars of delinquency.

**BE IT FURTHER RESOLVED**, that notwithstanding the above provision, no interest shall be charged if payment of any installment is made within ten (10) days after the date upon which the same became payable according to the laws in such cases made and provided. If such payment is not made within the ten (10) day grace period, the above rate of interest shall run and accrue from the original due date of such taxes.

**BE IT FURTHER RESOLVED**, that in addition to the interest provided above, on all delinquencies in excess of Ten Thousand (\$10,000.00) Dollars and which are not paid prior to the end of the fiscal year, the tax collector shall also collect a penalty of six (6%) per cent of the amount of the delinquency in excess of Ten Thousand (\$10,000.00) Dollars.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk will provide a certified copy of this resolution to the Tax Collector.

\_\_\_\_\_  
Paul Abraham, Mayor

Attest: January 2, 2014

\_\_\_\_\_  
Michele Bobrowski, RMC, Township Clerk

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**RESOLUTION 2014-008 FOR THE TOWNSHIP OF ALEXANDRIA, COUNTY  
OF HUNTERDON, STATE OF NEW JERSEY TO ALLOW A GRACE PERIOD  
FOR PAYMENT OF PROPERTY TAXES FOR 2014**

**WHEREAS**, there exists in the Township of Alexandria, Hunterdon County, the practice by the Tax Collector of the Township allowing the taxpayers of the Township a ten-day “grace period” after the quarterly due date for payment of real property taxes; and

**WHEREAS**, this practice frequently results in payments without interest for the first ten days and/or questions and disputes regarding same; and,

**WHEREAS**, the annual audit of the Township finances has resulted in a recommendation that the Statutes relative to collection of delinquent taxes be strictly enforced;

**NOW, THEREFORE BE IT RESOLVED**, that the Township Tax Collector be, and is hereby directed;

1. To allow a ten-day grace period for the payment of real property taxes;
2. If payment shall be made within said period of time no interest shall be required to be paid;
3. If payment shall be made after said period of time, interest shall be paid on the amount of tax due from the first day of the month.

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Paul Abraham, Mayor

Attest: January 2, 2014

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Michele Bobrowski, RMC, Township Clerk

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**RESOLUTION 2014-009 FOR THE TOWNSHIP OF ALEXANDRIA, COUNTY  
OF HUNTERDON, STATE OF NEW JERSEY AUTHORIZING FILING OF  
STIPULATIONS AND CORRECTIVE APPEALS BY ASSESSOR  
DURING THE CALENDAR YEAR 2014**

**WHEREAS**, the Township Committee of the Township of Alexandria has been informed that from time to time errors are made in computing the tax assessments, and

**WHEREAS**, the Tax Assessor of the Township of Alexandria has requested the Township Committee to authorize her to file corrections of such errors with the Hunterdon County Board of Taxation, and

**WHEREAS**, the Tax Assessor of the Township of Alexandria is called upon to defend tax appeals filed with the Hunterdon County Board of Taxation and to agree to stipulations of appeals;

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Alexandria that the Tax Assessor of the Township of Alexandria be and is hereby authorized to file corrective appeals with the Hunterdon County Board of Taxation, to represent the Township of Alexandria before the Hunterdon County Board of Taxation in defense of appeals filed with said Board and to sign stipulations of appeals on behalf of the Township of Alexandria, which she feels are proper and in the best interest of the municipality.

Attest: January 2, 2014

\_\_\_\_\_  
Paul Abraham, Mayor

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Michele Bobrowski, RMC, Township Clerk

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**RESOLUTION 2014-010 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF  
HUNTERDON, STATE OF NEW JERSEY STIPULATING THE CASH  
MANAGEMENT PLAN FOR THE YEAR 2014**

**WHEREAS**, P.L. 1983, Chapter 8, Local Fiscal Affairs Law, N.J.S.A.; 40A:5-14, has been amended to require that each municipality designate a Cash Management Plan for the deposit of local unit's monies,

**BE IT RESOLVED** that the following Cash Management Plan be adopted by the Township of Alexandria hereinafter "Municipality",

**A. DESIGNATION OF OFFICIAL DEPOSITORIES**

1. The following financial institutions are designated official depositories; under the direction of the Chief Financial Officer.

- Fulton Bank of New
- Hopewell Valley Community Bank
- Bank of America
- PNC Bank
- [TD Bank](#)
- Riegel Federal Credit Union

2. Designated Official Depositories are required to submit to the Chief Financial Officer of this municipality a copy of the State of New Jersey, Department of Banking, Governmental Unit Deposit Protection Act, notification of eligibility which must be filed semiannually in the Department of Banking as of June 30<sup>th</sup> and December 31<sup>st</sup> of each year.

3. Designated official depositories are required to submit to the Chief Financial Officer a copy of institution's Annual Report" on an annual basis.

**B. DEPOSIT OF FUNDS**

All funds shall be deposited within forty-eight (48) hours of receipt in accordance with State Statute.

1. Operating funds shall be deposited into interest bearing accounts to maximize interest earnings.

2. Capital and debt service funds may be deposited into interest bearing accounts. Non-interest bearing accounts shall be regularly monitored for the availability of funds for investment.

3. Trust funds may be deposited into interest bearing accounts. Non-interest bearing accounts should be regularly monitored for availability of funds for investment except where either State or Federal laws prohibit the earning of interest on such funds.

## **2014 CASH MANAGEMENT PLAN**

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4. Payroll and agency remittance funds shall be maintained in regular checking accounts, only insofar as they serve to compensate the bank for payroll data processing services.

### **C. DESIGNATION OF ALLOWABLE INVESTMENT INSTRUMENTS**

The Municipality may permit deposits and investments in such depositories as permitted in Section 4 of P.L. 1970, Chapter 236 (C. 17:9-44).

1. All designated depositories must conform to all applicable State Statutes concerning depositories of public funds.

2. All depositories shall obtain the highest amount possible FDIC and or FSLIC coverage of all Municipal Assets (Demand and Certificate of Deposit).

3. Collateral will be required for all deposits and investment of the Municipality, except for those in the State Cash Management Fund, collateral must have a market value of not less than 100 percent (100%) of all deposits and investments.

### **E. REPORTING PROCEDURES**

The Chief Financial Officer shall prepare for the Municipal Governing Body the following investment reports:

1. Monthly Reporting: A detailed listing of all investments purchased in the prior month, specifying the amount, interest percent per annum, number of days, period of investment and maturity date, interest amount at maturity and financial institutions with which investment is placed. This report shall be broken down by fund.

2. The Chief Financial Officer shall prepare a schedule of outstanding investments for the independent auditors as of December 31<sup>st</sup> of each year and at other such times required by the auditors.

#### **F. MAXIMUM MATURITY POLICY**

Investments shall be limited to a maturity not to exceed one year on all operating funds unless a longer maturity is permitted within the provision of regulation promulgated by either the Federal or State governments.

### **2014 CASH MANAGEMENT PLAN**

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#### **G. INVESTMENT PROCEDURES**

1. Bids for Certificates of Deposit and Repurchase Agreements will be solicited of all designated depositories only if the amount is \$100,000.00 or greater.

2. Telephone bids will be solicited of designated depositories by the Chief Financial Officer or his designated staff member.

3. The depository shall specify the principal amount of the investment bid on, interest rate, and number of days used to calculate the interest to be paid on maturity.

4. Interest paid shall be from the date the bid was awarded to the day of maturity.

5. All bidders may request the results of the bid after the bid is formally awarded.

6. A check or wire transfer of funds will be made available to the winning bidder the same business day the bid is awarded.

7. Each quotation shall be documented to record the date and time of quote, the parties in the discussion, the instrument(s), maturity and rates. A bid form of the Municipality may be used.

8. The Chief Financial Officer is authorized to invest and reinvest funds of the various accounts of this municipality without formal resolution of this governing body for each investment or turnover of funds, provided that investments are made at the highest available rate of interest consistent with applicable laws and regulations.

#### **H. CONTROLS**

When possible, the internal controls should provide for a separation of the investment placement functions and the accounting activity. Controls must be designated for telephone orders, wire transfers and securities safekeeping, only specifically designated personnel of the department of finance shall be allowed to conduct this part of the transactions and all activity should be subject to immediate written confirmation by the designated depository. The Chief Financial Officer shall review each day's activity.

## **2014 CASH MANAGEMENT PLAN**

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### **I. BONDING**

The following official shall be covered by security bonds, said surety bonds to be examined by the independent auditor to insure their proper execution:

- Municipal Tax Collector

The Chief Financial Officer and Staff members of the Department of Finance not covered by separate surety bonds shall be covered by a public employees' faithful performance bond in the minimum amount of \$5,000.00

### **J. COMPLIANCE**

The Cash Management Plan of the Municipality shall be subject to the annual audit conducted pursuant to N.J.S. 40A:5-4.

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Paul Abraham, Mayor

Attest: January 2, 2014

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Michele Bobrowski  
Township Clerk

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**RESOLUTION 2014-011 FOR THE TOWNSHIP OF ALEXANDRIA, COUNTY  
OF HUNTERDON, STATE OF NEW JERSEY TO ADOPT A DRUG-FREE  
WORKPLACE POLICY FOR 2014**

The following policy is adopted in order to provide a drug-free workplace environment within the Township of Alexandria:

1. The unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited on township grounds. Any violation of this policy will subject the employee to appropriate personnel action, up to and including termination.
2. The Township Clerk shall establish a drug-awareness program, including distribution to each employee of this policy statement.
3. The employee shall notify the Township Clerk in writing of any criminal drug statute conviction for a violation occurring in the workplace no later than five calendar days after such conviction. The Township Clerk shall in turn immediately send notification to the Township Committee.
4. The Township Committee shall take one of the following actions, within 30 calendar days of receiving notice under paragraph 3, with respect to any employee who is so convicted;
  - Taking appropriate personnel action against such an employee, up to and including termination; or
  - Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by Federal, State, or local health, law enforcement, or other appropriate agency.

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Paul Abraham, Mayor

**Attest:** January 2, 2014

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Michele Bobrowski, RMC, Township Clerk

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**RESOLUTION 2014-012 FOR THE TOWNSHIP OF ALEXANDRIA, COUNTY  
OF HUNTERDON, STATE OF NEW JERSEY ESTABLISHING A CIVIL  
RIGHTS POLICY AND A POLICY AGAINST DISCRIMINATION WITH  
RESPECT TO HIRING AND EMPLOYMENT OF TOWNSHIP EMPLOYEES**

**WHEREAS**, the Township of Alexandria finds and declares that the practices of discrimination against the inhabitants of this municipality and of the State of New Jersey because of race, creed, color, national origin, ancestry, age, sex or marital status are a matter of concern to the government of this municipality, and that such discrimination threatens not only the rights and proper privileges of the inhabitants of this municipality and of the State of New Jersey, but menaces the institutions and foundations of a free democratic state; and

**WHEREAS**, all persons should have the opportunity to obtain employment without regard to race, creed, color, national origin, ancestry, age, sex or marital status, subject only to conditions and limitations applicable alike to all persons;

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Alexandria that:

1. Alexandria Township is an equal opportunity employer.
2. Alexandria Township shall not discriminate against any employee or applicant for employment because of race, creed, color, national origin, ancestry, age, sex, or marital status.
3. All employees of Alexandria Township shall be treated equally during employment without regard to their race, creed, color, national origin, ancestry, age, sex or marital status. Such action shall include but not be limited to the following: employment, upgrading, demotion, transfer, recruitment, recruitment advertising, layoff, termination, rates of pay or other forms of compensation and selection for training, including apprenticeship.
4. Alexandria Township, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of said Township, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, national origin, ancestry, age, sex or marital status.
5. All of the provisions of this resolution shall be construed to prohibit any unlawful discrimination against any person because of the physical handicap of such person or any unlawful employment practice against such person unless the nature and extent of the handicap reasonably precludes the performance of the particular employment.
6. The Township Clerk is herein designated as the official designated to oversee and insure compliance with the Civil Rights policy as herein established.

**ATTEST:** January 2, 2014

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Paul Abraham, Mayor

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Michele Bobrowski, RMC Township Clerk

**INSURANCE**

Resolution 2014-013 Appointment of Fund Commissioner

Resolution 2014-014 Appointment of Risk Management Consultant

Comm. Swift made a motion, seconded by Comm. Plumer to approve Insurance

Resolutions 2014-013 and 2014-014. **Roll Call: Comm. Swift, yes; Comm. Plumer, yes; Mayor Abraham, yes.**

**RESOLUTION 2014-013 OF THE TOWNSHIP OF ALEXANDRIA,  
COUNTY OF HUNTERDON, STATE OF NEW JERSEY  
APPOINTING FUND COMMISSIONER FOR THE STATEWIDE  
INSURANCE FUND**

**WHEREAS**, Alexandria Township (hereinafter "Local Unit") is a member of the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

**WHEREAS**, the Fund's Bylaws require participating members to appoint a Fund Commissioner;

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the that Michele Bobrowski is hereby appointed as the Fund Commissioner for the Local Unit for the year 2014; and

**BE IT FURTHER RESOLVED** that Edward P. Rees is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the year 2014; and

**BE IT FURTHER RESOLVED** that the Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

Alexandria Township

By: \_\_\_\_\_  
Paul Abraham, Mayor

ATTEST:

\_\_\_\_\_  
Michele Bobrowski, RMC, Township Clerk

This Resolution agreed to the 2<sup>nd</sup> day of January, 2014 by a vote of:

  X   Affirmative           Abstain           Negative           Absent

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**RESOLUTION 2014-014 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF  
HUNTERDON, STATE OF NEW JERSEY APPOINTING RISK MANAGEMENT  
CONSULTANT**

**WHEREAS**, Alexandria Township (hereinafter "Local Unit") has joined the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

**WHEREAS**, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the "Fund"; and

**WHEREAS**, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

**WHEREAS**, the "Fund" has requested its members to appoint individuals or entities to that position; and

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of "Local Unit", in the County of Hunterdon and State of New Jersey, as follows:

1.     The Alexandria Township Committee hereby appoints, John T. Groendyke of Groendyke Associates as its local Risk Management Consultant.
2.     The Mayor (*authorized representative of the public entity*) and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement for the year 2014 in the form attached hereto.

Alexandria Township

**Attest:**

\_\_\_\_\_  
Michele Bobrowski, RMC, Township Clerk

\_\_\_\_\_  
Paul Abraham, Mayor

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**PROFESSIONAL SERVICES**

- **The Township Committee makes the following appointments:**

**Engineer** –Ralph Runge, Hatch Mott McDonald

**Auditor** – William Colantano, CPA

**Planner** – David Banisch, Banisch & Associates is appointed on a month to month basis

**Bond Counsel** – Anthony Pannella, Wilentz, Goldman, Spitzer

**Municipal Attorney** – Sharon Dragan, Esq.

**Resolution 2014-015 Professional Services for 2014**

**Resolution 2014-016 Appointing Township Planner**

**Resolution 2014-017 Appointing Township Engineer**

**Resolution 2014-020 Appointing Township Attorney**

Comm. Swift made a motion, seconded by Comm. Plumer to approve Professional Service Resolutions 2014-015, 2014-016, 2014-017, and 2014-020. **Roll Call: Comm. Swift, yes; Comm. Plumer, yes; Mayor Abraham, yes.**

**RESOLUTION 2014-015 FOR THE TOWNSHIP OF ALEXANDRIA,  
COUNTY OF HUNTERDON, STATE OF NEW JERSEY AUTHORIZING  
CONTRACTS**

**FOR PROFESSIONAL SERVICES FOR 2014**

**WHEREAS**, there exists a need for the retention of the following professional services to render professional advice and services to the Township of Alexandria on municipal issues, and as otherwise may be directed by the Committee, and pursuant to the provisions of N.J.S.A. 19:44A-20.5:

- 1) Professional Planner;
- 2) Professional Engineer;
- 3) Auditor;
- 4) Bond Counsel;
- 5) Township Attorney

**WHEREAS**, the Township Committee has determined and certified in writing that the value of each contract will exceed \$17,500 based upon historical information from the 2014 calendar year; and

**WHEREAS**, the anticipated term of each contract is one (1) year(s); and

**WHEREAS**, the professionals listed below have submitted a proposal indicating they will provide the services at hourly rates as submitted; and

**WHEREAS**, the professionals listed below have completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee in the Township in the previous one year, and that the contract will prohibit the below named professionals from making any reportable contributions through the term of the contract; and

**WHEREAS**, funds for said contracts are available in the appropriation to the Township of Alexandria, and have been certified by the Local Finance Officer, and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “professional services” without competitive bids on the contract itself must be available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED** on this 2th day of January 2014, by the Alexandria Township Committee, in the County of Hunterdon, State of New Jersey, as follows:

A. The Mayor and Township Clerk of the Township of Alexandria are hereby authorized and directed to execute the professional services agreement with the following professionals:

- 1) Professional Planner: David Banisch of Banisch & Associates (On a month to month basis for 2014 until a Township Planner is interviewed and hired by the Township).
- 2) Professional Engineer: Ralph Runge, CME and Hatch Mott McDonald.
- 3) Auditor: William Colantano, Jr., C.P.A., P.C.
- 4) Bond Counsel: Anthony Pannella, Esq. and Wilentz, Goldman & Spitzer
- 5) Sharon A. Dragan, Esq.

B. The contracts are awarded without competitive bidding as professional services in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law in regard to the professionals special knowledge as to municipal issues, which knowledge is particularly valuable to the Township.

C. A notice of this action shall be printed once in the official newspaper of the Township of Alexandria.

D. A copy of this Resolution and each professional services contract shall be filed with the Alexandria Township Municipal Clerk, and be available there for public inspection.

Township of Alexandria

By:

\_\_\_\_\_  
Paul Abraham, Mayor

Certified to be a true copy of a Resolution adopted this 2th day of January 2014.

By:

\_\_\_\_\_  
Michele Bobrowski, RMC, Township Clerk

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**RESOLUTION 2014-016 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY APPOINTING THE TOWNSHIP PLANNER FOR THE TOWNSHIP OF ALEXANDRIA**

**WHEREAS**, there exists a need to provide the Township of Alexandria with professional planning services (“professionals”) during the period from January 1, 2014 to December 31, 2014; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available for this purpose within the Township budget; and

**WHEREAS**, “professional services” are those “rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training” (NJSA 40A:11-2), and the professional services required by the Township are “professional services” as heretofore defined, and are excepted from the public bidding requirement pursuant to NJSA 40A: 11-5; and

1. Township Professional Planner: David Banisch, P.P. of Banisch Associates Inc., 111 Main Street, Flemington New Jersey 08822

**NOW THEREFORE, BE IT RESOLVED** by the Township of Alexandria as

follows:

1. That the Township hereby appoints **David Banisch**, P. P., and Banisch Associates, Inc., licensed as a Planning Consultant PP/AICP in the State of New Jersey, as the Planning Consultant for the Township of Alexandria until the Township has completed the interview and appointment process for Planner.
2. That this contract is awarded as a Professional Services contract under the provisions of the Local Public Contracts Law.
3. The Professional shall supply the Township with Federal Affirmative Action Plan Approval or a State Certificate of Employee Information Report within the time period required by NJAC 17:17. The contract shall contain the Mandatory Affirmative Action Language for Professional Service Contracts as required by NJAC 17:27.
4. Each Professional shall comply with the requirements of NJSA 19:44A-20.5 and shall provide a written certification that the Professional has not made a contribution that would bar the award of the contract pursuant to NJSA 19:44A-20.8.
5. The following rates are for professional planning services rendered to the Municipality for 2014:

#### Hourly Rates

Senior Licensed Professional Planner	<b>\$142.00</b> (Francis Banisch III, Charles McGroarty)
Principal Licensed Professional Planner	<b>\$130.00</b> (David Banisch)
Associate Licensed Professional Planner	<b>\$120.00</b> (Joanna Slagle)
Research Associate	<b>\$ 90.00</b> (Raimy Schutzman)
Research Assistant	<b>\$ 56.00</b>

#### Hourly Rates for Mediation and Litigation Matters

Senior Licensed Professional Planner	<b>\$166.00</b> (Francis Banisch III, Charles McGroarty)
Principal Licensed Professional Planner	<b>\$152.00</b> (David Banisch)
Associate Licensed Professional Planner	<b>\$140.00</b> (Joanna Slagle)
Research Associate	<b>\$104.00</b> (Raimy Schutzman)
Research Assistant	<b>\$ 64.00</b>

#### Reimbursable Costs

Printing and reproduction of maps and copies of reports (other than routine correspondence) by an outside vendor will be billed at cost.

In-house printing and reproduction of CD's, maps and copies of reports (other than routine correspondence) will be billed at charges indicated below.

		<u>Cost</u>		
	<u>Paper Size</u>	<u>Color</u>	<u>Black &amp; white</u>	<u>Blueline</u>
Printing and copying:	8 1/2 x11, 8 1/2 x 14	\$0.89	\$0.09	n/a
	11 x 17	\$1.79	\$0.17	n/a
Display exhibit (2'x3' mounted color):		\$63.00		
CD's:		\$10 each		

6. A copy of this Resolution shall be published in the official newspaper as required by law within ten (10) days of its passage.

Attest: January 2, 2014

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Paul Abraham, Mayor

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Michele Bobrowski, RMC, Township Clerk

I, Michele Bobrowski, certify the above to be a true copy of a Resolution adopted by the Township Committee of the Township of Alexandria at a meeting held on January 2th, 2014.

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Michele Bobrowski, RMC, Township Clerk

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**RESOLUTION 2014-017 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF  
HUNTERDON, STATE OF NEW JERSEY APPOINTING THE TOWNSHIP  
ENGINEER FOR THE TOWNSHIP OF ALEXANDRIA**

**WHEREAS**, there exists a need to provide the Township of Alexandria with professional services (“professionals”) during the period from January 1, 2014 to December 31, 2014; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available for this purpose within the Township budget; and

**WHEREAS**, “professional services” are those “rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training” (NJSA 40A:11-2), and the professional services required by the Township are “professional services” as heretofore defined, and are excepted from the public bidding requirement pursuant to NJSA 40A: 11-5; and

2. Township Professional Engineer: Ralph Runge, P.E., Hatch Mott MacDonald, 53 Frontage Road, Ste. 170, Hampton, NJ 088827.

**NOW THEREFORE, BE IT RESOLVED** by the Township of Alexandria as follows:

7. That the Township hereby appoints Ralph Runge, P.E and Hatch Mott MacDonald, licensed as a Professional Engineer in the State of New Jersey, as the Township Engineer for the Township of Alexandria for the period January 1, 2014 through December 31, 2014.
8. That this contract is awarded as a Professional Services contract under the provisions of the Local Public Contracts Law.
9. The Professional shall supply the Township with Federal Affirmative Action Plan Approval or a State Certificate of Employee Information Report within the time period required by NJAC 17:17. The contract shall contain the Mandatory Affirmative Action Language for Professional Service Contracts as required by NJAC 17:27.
10. Each Professional shall comply with the requirements of NJSA 19:44A-20.5 and shall provide a written certification that the Professional has not made a contribution that would bar the award of the contract pursuant to NJSA 19:44A-20.8.
11. Fees for 2014 are as follows:

Municipal Engineer	per hour	\$140.00*
Planning/Zoning Board Engineer		\$140.00
Sr. Project Engineer/Manager/Principal Project Manager		\$138.00

Project Engineer/Project Architect/Project Manager	\$136.00
Engineer IV/Architect IV	\$134.00
Sr. Project Geologist/Sr. Project Scientist	\$132.00
Project Geologist/Project Scientist	\$130.00
Sr. Specialist IV/V/Sr. Designer IV/	\$128.00
Engineer I-III/Architect I-III/Scientist IV/Geologist IV	\$128.00
Sr. Inspector IV/V/Sr. Surveyor IV/V	\$112.00
Scientist I-III/Geologist I-III/Designer III	\$109.00
Inspector I-III/Surveyor I-III/Specialist I-III/Designer I-II	\$ 92.00
Technicians	\$ 86.00
Administration/Project Support	\$ 69.00
<ul style="list-style-type: none"> <li>Hourly rates for special consultations and services in conjunction with litigation are available on request.</li> </ul>	

12. A copy of this Resolution shall be published in the official newspaper as required by law within ten (10) days of its passage.

Attest: January 2, 2014

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Paul Abraham, Mayor

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Michele Bobrowski, RMC, Township Clerk

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**RESOLUTION 2014-020 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF  
HUNTERDON, STATE OF NEW JERSEY APPOINTING THE TOWNSHIP  
ATTORNEY FOR THE TOWNSHIP OF ALEXANDRIA**

**WHEREAS**, there exists a need to provide the Township of Alexandria with professional services (“professionals”) during the period from January 1, 2014 to December 31, 2014; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available for this purpose within the Township budget; and

**WHEREAS**, “professional services” are those “rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training” (NJSA 40A:11-2), and the professional services required by the Township are

“professional services” as heretofore defined, and are excepted from the public bidding requirement pursuant to NJSA 40A: 11-5; and

3. Township Attorney: Sharon A. Dragan, Esq., having her offices c/o Ballard & Dragan, Liberty Court, Suite 1200, 260 Hwy. 202/31, Flemington, NJ 08822.

**NOW THEREFORE, BE IT RESOLVED** by the Township of Alexandria as follows:

13. That the Township hereby appoints *Sharon A. Dragan, Esq.* as Municipal Attorney to provide legal advice and services in connection with general representation of the Township, and Sharon A. Dragan agrees to provide all of the professional services which may be requested and/or required in that capacity.
14. The Township will pay \$6,000.00 a month to Sharon A. Dragan, Esq. for her services.
15. That this contract is awarded as a Professional Services contract under the provisions of the Local Public Contracts Law.
16. The Professional shall supply the Township with Federal Affirmative Action Plan Approval or a State Certificate of Employee Information Report within the time period required by NJAC 17:17. The contract shall contain the Mandatory Affirmative Action Language for Professional Service Contracts as required by NJAC 17:27.
17. The Professional shall comply with the requirements of NJSA 19:44A-20.5 and shall provide a written certification that the Professional has not made a contribution that would bar the award of the contract pursuant to NJSA 19:44A-20.8.
18. A copy of this Resolution shall be published in the official newspaper as required by law within ten (10) days of its passage.

Attest: January 2, 2014

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Paul Abraham, Mayor

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Michele Bobrowski, RMC, Township Clerk

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**TEMPORARY BUDGET RESOLUTIONS**

**Resolution 2014-018 Temporary Budget**

**Resolution 2014-019 Temporary Debt Service**

Comm. Plumer made a motion, seconded by Comm. Swift to approve Resolutions 2014-018 and 2014-019 for the 2014 Temporary Budget. **Roll Call: Comm. Swift, yes; Comm. Plumer, yes; Mayor Abraham, yes.**

**RESOLUTION 2014- 018 OF THE TOWNSHIP OF ALEXANDRIA,  
COUNTY OF HUNTERDON,  
STATE OF NEW JERSEY FOR 2014 TEMPORARY BUDGET**

**WHEREAS**, N.J.S. 40:A4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2014 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

**WHEREAS**, the date of this resolution is within the first 30 days of the fiscal year,

**WHEREAS**, the total appropriations in the 2014 budget, exclusive of any interest and debt redemption charges, capital improvement and public assistance, is the sum of \$2,239,580.41 , and

**WHEREAS**, 26.25% of the total appropriations in the 2014 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance in said budget is the sum of \$587,889.85,

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Alexandria, in the County of Hunterdon, State of New Jersey, that the following appropriations be made and a certified copy of this resolution be transmitted to the Chief Financial Officer for his records:

10511010	Mayor and Council: S&W	500.00
10511020	Mayor and Council: OE	2,000.00
10512010	Municipal Clerk: S&W	20,000.00
10512020	Municipal Clerk: OE	10,000.00
10513010	Financial Admin: S&W	12,000.00
10513020	Financial Admin: OE	10,000.00
10513520	Audit Services: OE	100.00
10514510	Rev Admin (Tax Col.): S&W	7,500.00
10514520	Rev Admin (Tax Col.): OE	1,500.00
10515010	Tax Assessment: S&W	10,000.00
10515020	Tax Assessment: OE	1,000.00
10515520	Legal Serv (Lgl Dept): OE	20,000.00
10516520	Engineering Services: OE	7,500.00

10516720	Buildings and Grounds: OE	2,500.00
10516730	Building Rent	5,000.00
10516820	Historical Commission Other Expense	100.00
10518010	Planning Board: S&W	3,500.00
10518020	Planning Board: OE	1,000.00
10518510	Zoning Board of Adj.: S&W	3,500.00
10518520	Zoning Board of Adj.: OE	1,000.00
10521420	General Liability Insurance OE	70,000.00
10521520	Worker Compensation Insurance	38,849.85
10522020	Employee Group Insurance	35,000.00
10522420	Environmental Commission: OE	500.00
10522520	Agricultural Commission	10.00
10524720	Aid to Volunteer Fire Companies	100.00
10524820	Contrib to First Aid Org	100.00
10524920	Fire Hydrants	880.00
10525210	Emergency Management: S&W	100.00
10525220	Emergency Management: OE	50.00
10529010	Road Maintenance: S&W	130,000.00
10529020	Road Maintenance: OE	30,000.00
10529050	Snow Removal	50,000.00
10530510	Solid Waste Collection(Recycling): S&W	5,000.00
10530520	Solid Waste Collection: OE	10,000.00
10533010	Pub Health (Bd of Health): S&W	1,000.00
10533020	Pub Health (Bd of Health): OE	750.00
10538510	Munic. Prosecutor's Office: S&W	2,000.00
10538610	Public Defender Salaries and Wages	500.00
10539510	Construction Official (BUILDING DEPT)	22,000.00
	Construction Official: OE	10539520
10539610	FIRE PREVENTION S& W	2,000.00
10539620	FIRE PREVENTION O/E	500.00
10543020	Electricity	5,000.00
10543520	Street Lighting	1,500.00
10544020	Telephone (exclude equip acq)	3,000.00
10546020	Diesel and Gasoline Fuel	20,000.00
10547120	Pension	100.00
10547130	DCRP EMPLOYER SHARE.	1,000.00
10547220	Social Security	20,000.00
10547320	Unemployment Insurance	2,500.00
10649010	Municipal Court: S&W	5,000.00
10649020	Municipal Court: OE	2,650.00
105182210	Zoning Officer: S&W	3,000.00
105182220	Zoning Officer: OE	100.00

**ATTEST:** January 2, 2014

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Paul Abraham, Mayor

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Michele Bobrowski, RMC Township Clerk

I, Michele Bobrowski, Township Clerk of the Township of Alexandria, County of Hunterdon, State of New Jersey, hereby certify this to be a true copy of a resolution adopted by the Township Committee on January 2, 2014.

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Michele Bobrowski, RMC  
Township Clerk

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
X		PLUMER	X			
		ABRAHAM	X			
	X	SWIFT	X			

**RESOLUTION 2014-019 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF  
HUNTERDON, STATE OF NEW JERSEY FOR TEMPORARY DEBT SERVICE  
FOR 2014**

WHEREAS, N.J.S. 40A:4-19 provides authority for appropriating in a temporary resolution the permanent debt service requirements for the coming fiscal year providing that such resolution is not made earlier than the last ten days of the preceding fiscal year, and

WHEREAS, the date of this resolution is subsequent to that date, and

WHEREAS, principal and interest will be due on various dates from January 1, 2014 to December 31 2014, inclusive, on sundry bonds issued and outstanding,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Alexandria, in the County of Hunterdon, State of New Jersey, that the following appropriations be made to cover the period from January 1, 2014 to December 31, 2014 inclusive:

DEBT SERVICE – Township of Alexandria

Operating Fund

Payment of Bonds	\$154,500.00
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Interest on Bonds	\$104,681.13
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DEBT SERVICE – Open Space And Farmland Preservation

Payment of Bonds	\$125,500.00
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Interest on Bonds	\$ 94,981.98
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**ATTEST:** January 2, 2014

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Paul Abraham, Mayor

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Michele Bobrowski, RMC Township Clerk

I, Michele Bobrowski, Township Clerk of the Township of Alexandria, County of Hunterdon, State of New Jersey, hereby certify this to be a true copy of a resolution adopted by the Township Committee on January 2, 2014.

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Michele Bobrowski, RMC  
Township Clerk

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
X		PLUMER	X			
		ABRAHAM	X			
	X	SWIFT	X			

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### **ANNOUNCEMENTS**

The Alexandria **Board of Health** will *re-organize* at 7:15 PM, Thursday, January 2, 2014 at the Alexandria Middle School, 557 County Road 513, Pittstown, New Jersey. Their regular monthly meeting will begin at 7:45 PM.

The Alexandria **Agriculture/Open Space Committee** will *re-organize* at 7:15 PM, Thursday, January 2, 2014 at the Alexandria Middle School, 557 County Road 513, Pittstown, New Jersey. Their regular monthly meeting will follow immediately thereafter.

The Alexandria **Planning Board** will *re-organize* at 7:30 PM, Thursday, January 2, 2014 at the Alexandria Middle School, 557 County Road 513, Pittstown, New Jersey. Their regular monthly meeting is scheduled for Thursday, January 16, 2014 at 7:30 PM.

The Alexandria **Board of Adjustment** will *re-organize* at 7:30 PM, Thursday, January 2, 2014 at the Alexandria Middle School, 557 County Road 513, Pittstown, New Jersey. Their regular monthly meeting will follow immediately thereafter.

The Alexandria **Park and Recreation Commission** will *re-organize* at 7:30 PM, Tuesday, January 14, 2014 at Alexandria Park, 242 Little York-Mt. Pleasant Road, Milford, New Jersey. Their regular monthly meeting will follow immediately thereafter.

**COMMENTS FROM THE FLOOR:** None

### **MOTION TO ADJOURN:**

Comm. Plumer made a motion, seconded by Comm. Swift to adjourn the meeting. **Roll Call:** Comm. Swift, yes; Comm. Plumer, yes; Mayor Abraham, yes. The meeting was adjourned at 7:27 PM.

Respectfully submitted,

Michele Bobrowski, RMC  
Township Clerk

I hereby certify that I have reviewed these Minutes of the Township Committee Re-Org Meeting of January 2, 2014 and certify that said Minutes were approved unanimously by the Township Committee on the 12th day of February, 2014.

\_\_\_\_\_  
Paul Abraham, Mayor

Dated: \_\_\_\_\_